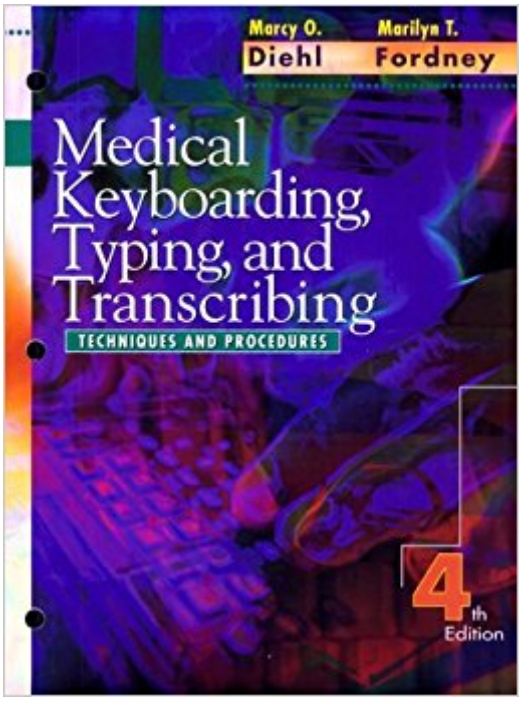
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# Medical Keyboarding, Typing, And Transcribing: Techniques And Procedures, 4e




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## Synopsis

This worktext has been completely updated to reflect the medical transcription field of today. Every aspect of transcription is addressed, with emphasis on proper English grammar as it applies to medicine, formatting and editing skills, use of supplemental materials, legal issues, career opportunities, and equipment. All examples and review tests use actual medical dictation illustrating the content and format of medical transcripts. A reference section consists of perforated pages that may be incorporated into the reader's personal transcription notebook. Companion software has also been added to provide additional "hands-on" practice and experience.

## Book Information

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## Customer Reviews

I'd like to give this a negative number but that is not possible. The book is OLD and there is NOTHING updated including the FLOPPY DISK! Don't buy this because it is just outdated and shouldn't be on the market anymore!

I was fortunate enough to have Marcy as an instructor in San Diego. She was one of those rare instructors who really make an impact on your life. The enthusiasm in which she teaches her subject is admorable and definitely impacts her students in a positive way. I have been using this book and the previous version for 12 years now. It is a valuable resource that I couldn't live without. It's even listed on my website under my favorite books! I recommend it every chance I get!

"Together with my MT correspondence course from PCDI, I work through this book as well because it focuses on the "other" important medical transcriptionist aspects such as office protocols, medicolegal scenarios, grammar and syntax. I highly recommend it to any human biology fanatic like me.

"Together with my MT correspondence course from PCDI, I work through this book as well because it focuses on the "other" important aspects of becoming a successful medical transcriptionist. I highly recommend it to any human biology fanatic like me.

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